

Dear EAUC Member

I have pleasure in sending you papers for our forthcoming AGM. It will be held at 13:30am on Wednesday 20 June 2018 at Keele University.

With this mailing are the following supporting papers:

- [AGM Procedures](#)
- [AGM Agenda](#)
- [Minutes of the last AGM](#)
- [Retirement of Trustees](#)
- [Resolution Paper AGM19-01](#) – Election of a Recommended Co-opted Board Member who will act as Company Director and Charity Trustee
- 2018 Annual Trustee Report and Financial Statements can be viewed at www.eauc.org.uk.

Please note:

We ask that Members raise substantive questions by email to the Company Secretary at fgoodwin@eauc.org.uk by Monday 3 June 2019. This will allow the Trustees to prepare a full and informed response.

AGM Procedures

Below is information to assist Members with the procedures of the AGM. Full details can be found in our Memorandum and Articles of Association at http://www.eauc.org.uk/eauc_governance

Who can attend?

Anyone can attend an AGM but only Educational Members can vote. Company Members, Strategic Partners and non-Members are not allowed to vote. Each Educational Member institution can have one representative to vote. All voting is taking place online prior to the AGM. There will be no voting at the AGM.

How many Members need to attend?

We need to have a minimum number of Members to attend (a quorum) - we must currently have 25 or one-tenth of all Educational Members (20 – current Members as of 09 May 2019 is 195) entitled to attend or by proxy – whichever is the lesser. So we need at least 20 Member representatives attending or by proxy to hold the meeting otherwise the meeting has to be adjourned.

What is the purpose of the AGM?

At the AGM you will receive the Annual Trustee Report & Accounts. When required you will accept retired Trustees, elect new Trustees and appoint the auditors. It is an opportunity for the Board and

Members to discuss any other business required. Items that require a vote from Members are called Resolutions.

How do I vote?

At AGMs there will be areas that we require Members to vote on (Resolutions). Each Resolution will be put to a vote by the Chair. Proxy voting is undertaken online prior to the AGM using Electoral Reform Services.

Each Member institution has been contacted to nominate their voting representative and voting details have been sent to that person to vote, by proxy, prior to the AGM online. Voting will not take place at the AGM. The online proxy voting results will be verified by an independent scrutineer (Electoral Reform Services) and the results will be declared at the AGM by the Chair.

Can I vote online?

Yes, this is the only way to vote. You vote online by using the Electoral Reform Services system by proxy. You can either declare your decision or nominate the Chair to vote on your behalf. We asked Members who their voting representative would be and all Member key contacts or appointed representatives have received an email from Electoral Reform Services with secure voting instructions on how to do this.

Why are you using Electoral Reform Services?

Electoral Reform Services (ERS) is the UK's leading independent ballot supervisor and expert in the administration of electronic voting. They provide a very reasonably priced service to the charity sector for this purpose. In order to ensure the voting is undertaken transparently and fairly all of the voting process is undertaken by ERS. ERS will confirm the results once the voting is closed and the results will be announced at the AGM.

If you require any further information please contact the Company Secretary, Fiona Goodwin, at fgoodwin@eauc.org.uk.

EAUC Annual General Meeting
18 June 2019 – 16:30 at University of Manchester
Agenda

1. Welcome and Apologies
Janet Haddock-Fraser, Chair
2. Approval of Minutes of 2018 AGM
3. Retirement of Board Members who will act as Company Director and Charity Trustee
4. **Resolution Paper AGM19-01** – Election of a Recommended Co-opted Board Member who will act as Company Director and Charity Trustee
5. Vote Results
Janet Haddock-Fraser, Chair
6. Review of the Year - 2018 Annual Trustee Report & Accounts, followed by questions
Iain Patton, CEO & David Duncan, Treasurer
7. Any other business and close

Only Educational Members are entitled to vote at Annual General Meetings. The voting right of Member institutions may be exercised by one representative only.

2. Minutes of 2017 AGM

Annual General Meeting Minutes

20 June 2018 – Keele University

Chair – Janet Haddock-Fraser (JHF)

A copy of the presentation and papers can be found at http://www.eauc.org.uk/eauc_governance.

1. Welcome and Apologies

JHF welcomed Members to the AGM as Chair and reminded Members to vote with Electoral Reform Services outside the room if they have not yet voted and voting will close in 15 minutes. The results of the online voting along with the votes taken today will be collated by Electoral Reform Services and will be announced at the end of this meeting.

JHF introduced the Board of Trustees.

Apologies were received from Jamie Pearson (Edinburgh Napier University); Jane Davidson (University of Wales Trinity Saint David); Chris Long (Bridgend College); Liz Price (Manchester Metropolitan University); Tom Yearley (University of Wales Trinity Saint David); Eunice Simmons (Nottingham Trent University) and David Duncan (University of Glasgow).

Any other business was to be raised prior to the meeting and none had been raised.

2. Approval of Minutes of 2017 AGM

No issues were raised and the minutes were approved.

3. Retirement of Board Members who will act as Company Director and Charity Trustee

JHF confirmed that Wendy Purcell (University of Plymouth) will retire from the Board as a Director and Trustee as of this AGM having served a maximum term of 5 years. JHF expressed thanks on behalf of the Board and EAUC Members to Wendy for her excellent contribution over the years.

Within the year we also had retirements from Andrew Hewett, University of Dundee on 8 June 2017 and Trevor Humphreys, University of Surrey on 1 February 2018. JHF expressed thanks on behalf of the Board and EAUC Members to Andrew and Trevor for all their hard work.

Following the retirements, the Board co-opted David Duncan on 27 July 2017. As our new Ireland Branch was established in 2017, Damian Dalton was elected as the Ireland Branch Convenor as of 7 September 2017.

Given these changes, the Board has two vacancies to fill on the Board of Trustees as well as an election for the co-opted Trustee.

4. Resolution Paper AGM18-01 – Election of Board Members who will act as Company Director and Charity Trustee

For these positions, the Board are particularly looking for one position to be from academic leadership and one position to be from senior management. We received six nominations for this vacancy. Members may vote for up to two candidates only and you have to vote with Electoral Reform Services. JHF expressed thanks on behalf of the Board and EAUC Members to all nominees for their interest and noted that it was so good to see such energy and enthusiasm from our members to serve.

5. Resolution Paper AGM18-02 – Election of a Recommended Co-opted Board Member who will act as Company Director and Charity Trustee

Due to Andrew Hewett's resignation, the Board co-opted David Duncan to take over Andrew's role as Treasurer. David has proved to be a valued Director and Trustee and provides the Board with the assurance and governance required for this role. Therefore for this resolution the Board are recommending for David to be elected.

6. Resolution Paper AGM18-03 – That the Articles of Association of the Company be rescinded in their entirety and replaced with the version annexed in the resolution

The third resolution is to update our Articles of Association. The Articles are a governing document required by law. The changes have been highlighted within the papers sent to Members. It is important that we regularly review the Articles to ensure they are compliant with the current laws that apply to us. This is a special resolution and requires at 75% majority of the votes.

7. Resolution Paper AGM18-04 – That the registered name of the Company be changed to United Futures and the Articles of Association and all stationery be amended to reflect the new Company Name

The final resolution is to change our name. A lot of documentation has been sent to Members over the previous months to explain this. This is a special resolution and requires at 75% majority of the votes. The results of all the resolutions will be announced at the end of this meeting.

8. Review of the Year – 2017 Annual Trustee Report and Accounts – Presented by Iain Patton

JHF handed over to Iain Patton (IP), CEO, to go through the Annual Trustee Report. IP highlighted activities of the year which included:

Our Members

- Our Members are the reason why we exist. We have a large diverse community.
- Whilst we have a renewal rate of 92% for educational members, we are not complacent and continue to strive to deliver member's needs.
- Company membership has decreased due to us focusing on a deeper relationship with fewer companies.

Our Strategy

- Our strategy was approved last year and we will highlight activities from each of the Goals of the strategy.

Goal 1: Strategic Alignment

- In 2017 we launched our Living Labs work and we are working with NUS to move this to the next stage to further help and support members
- The 2nd Leadership Lab was held in 2017 at the University of Cambridge and there was a workshop on this yesterday for those who could attend. The next Lab event will be held in January 2019

Goal 2: Advocacy

- Advocacy – we appointed a new staff member to help us be proactive in this area. We thank the task and finish group made up of members who helped us develop our Advocacy Strategy.
- To further raise our profile and voice of our members we have joined the UK Stakeholders for Sustainable Development (UKSSD) and the Aldersgate Group.
- We also continue to work with the NUS, University and College Union (UCU), College Development Network and Association of Colleges and led the 3rd annual Sustainability in Education report.

Goal 3: Knowledge Exchange

- This Goal is at the heart of the EAUC community.
- We have seen a growth in webinars.
- We have 5 new partners on the Sustainability Exchange which is available to all.
- In 2017 we launched the Mapping Research which looked at a wide range of reporting tools and standards and we are delighted that this work has been further developed and integrated within the new Sustainability Leadership Scorecard.

Goal 4: Maximised Resources

- We are delighted to have launched earlier this month the Sustainability Leadership Scorecard in partnership with AUDE and Arup and from funding from the former HEFCE. This builds on the Green Scorecard work by AUDE and the Mapping Research and taking the foundations of LiFE to the next phase. The Sustainability Leadership Scorecard is free to all institutions to use and is an online tool to set targets and monitor progress. There is a workshop on this tomorrow and please do visit the exhibition stand to learn more.
- The Future Business Council is an exciting coming together of executives from institutions and global companies to discuss sustainability solutions such as graduate attributes. There is a workshop later today to find out more.
- The Green Gown Awards continue to showcase fascinating initiatives and we continue to work on a global level. We have our International Green Gown Awards winners from Chiba University, Japan here at the conference so please do take time to meet them.

Goal 5: Stronger Community

- In 2016 we launched our Fellows programme which recognises and thanks those Members that go the extra mile in supporting our work.
- We are delighted to announce this year's Fellows are:
 - Angus Allan, Deputy Principal, South Lanarkshire College
 - John Bailey, Sustainability Manager, University of London
 - Andrew Bryers, Energy, Environment and Sustainability Manager, Aston University
 - Joel Cardinal, Head of Energy and Sustainability, University of Warwick
 - Jon Emmett, Head of Sustainability, London School of Economics and Political Science

- Selina Fletcher, Sustainability Manager, Coventry University
- Zoe Robinson, Director of Education for Sustainability, Keele University
- Harriet Waters, Head of Environmental Sustainability, University of Oxford
- We work together with our Fellows to agree areas of activity
- This year we have also recognised members that consistently contribute a great deal of their time and resources to support us and our members. These are members that have a formal volunteering role such as regional, branch, topic support network, community of practice and task and finish group members. This equates to 41 volunteers and equivalent to £86,100 worth of staff time annually. Thank you once again to all our members that contribute.

Goal 6: Expanded Horizons

- In September 2017, we launched the SDG Accord in partnership with the Global Alliance. The Accord has been signed by the majority of sustainability education networks across the world. Principals or Vice Chancellors can sign the Accord and we encourage the co-signing with Student Union Presidents. EAUC is getting global recognition for this activity and we will be reporting at the UN High Level Political Forum next month.

Scotland

- Scotland remains a tour de force and has strong relationships with Government agencies. We are in the 1st year of our 3 year programme. With mandatory carbon reporting for every public body they are leading the field. We have been working with BEIS to bring in a target for England. A huge well done to Becca and her team.

IP handed over to JHF to provide an overview of the Annual Accounts. JHF explained that this would normally be the Treasurer but David Duncan has sent his apologies. JHF highlighted the following areas:

- We made an overall surplus of £34,799 with an unrestricted surplus of £1,333 for the year. We did have a 10% decrease on our unrestricted income but also a 14% decrease in our unrestricted expenditure. 39% of our total unrestricted income is from educational membership which is up from 3% from last year. In 2017 we had 9.5 full time equivalent staff of which 3 are funded through our restricted externally funded projects. Our non-project related staff costs represent 45% of our total unrestricted expenditure which is down from 47%
- A breakdown of our income sources show that 30% of our income comes from membership fee – both educational and company members. 22% of our income comes from the Annual Conference and 14% comes from products and services such as the Green Gown Awards and Sustainability Exchange. We received 4% income from training such as the Emerging Leaders Programme and the Leadership Lab. We continue to receive funding from the Scottish Funding Council and we also received funding from the former HEFCE for the Sustainability Leadership Scorecard and this makes up 30% of total income received.
- We have conservatively estimated a small surplus of £9,628 for 2018 and this is dependent upon continuing membership renewals and success for our activities such as the Annual Conference and the Green Gown Awards. Our expenditure budgets have been maintained at a similar level. We have a total of £201,679 in our reserves to carry forward so we are well placed to continue to invest in further improving benefits and services for members. This illustrates the importance of generating a surplus to build our

reserves to ensure the future sustainability of the organisation. Thank you to our members for continuing to support us – without you we would not exist

The floor was opened for questions and comments on the Annual Report and Accounts:

- Dave Gorman, University of Edinburgh asked what the reserves policy was. Fiona Goodwin (Company Secretary & Director of Operations & Planning) answered that is approximately £48k which cover 2 months operational activity which is in accordance with Charity Commission guidance.
- Dave Gorman, University of Edinburgh asked if there was anything that can be done to increase the female diversity on the Board. JHF replied that she was mindful of this but this does depend on who puts themselves forward for nominations and then how members vote. Dave Gorman suggested that rather than relying on the voting that there could be more directive from the Board such as a minimum number of women on the Board. JHF noted that this is also a reflection of women in leadership across the sector and wider society.
- John Thorne, Glasgow School of Art asked if more could be done such as providing female only nominations. JHF replied that the Board will look into this.
- Joanna Marshall-Cook, University College London asked if we could encourage more women to apply. JHF stated that this is a wider problem in the sector as women are not putting themselves forward although we did have a 50/50 split in the nominations.

9. Vote Results (JHF)

JHF announced the election results, as verified by Electoral Reform Services are:

AGM18-01	James Longhurst and John French elected
AGM18-02	David Duncan elected
AGM18-03	81% majority – passed (75% requirement)
AGM18-04	72.1% majority – not passed (75% requirement)

JHF congratulated the new Trustees and thanked all the nominees for their interest and Members for voting.

10. Questions

JHF stated that as AGM18-04 was not passed we will remain with our current name. JHF thanked all of those involved in the process. JHF asked if any questions regarding the results:

- Petra Molthan-Hill, Nottingham Trent University asked if there was a more creative way to get member input and provide a choice of names for members to choose from. JHF replied that as we have to achieve a 75% majority that this will be very hard to obtain across many options.

JHF said the Board and staff team will now take time to reflect on the result.

11. Any other business and close

JHF confirmed that no other business has been raised. JHF thanked all for attending and all members who contributed and encouraged members to get in touch with us either in person at the conference or through our regional and topical groups or directly. JHF closed the meeting.

3. Retirement of Trustees

We have had the following retirements from the Board

- Jane Davidson (University of Wales Trinity Saint David) retired from the Board on 25 September 2018.
- Jamie Pearson (Edinburgh Napier University) retired as Scotland Branch Convenor from the Board on 5 March 2019

Eunice Simmons (Nottingham Trent University) was co-opted onto the Board on 25 September 2018.

Michelle Brown (University of Edinburgh) was elected as Scotland Branch Convener as of 5 March 2019. Branch Conveners also act as Branch Trustees and Directors.

The Board is able to co-opt trustees outside of the AGM. Any trustee so appointed will only hold office until the following AGM at which time they will be eligible for election by the Membership.

Who currently sits on the Board?

You can view the current Board at http://www.eauc.org.uk/our_executive_committee. We currently have 8 elected trustees, 1 co-opted trustee, plus 3 Country Branch Conveners and the CEO. Our constitution states a maximum of 9 elected trustees. As we have 1 co-opted trustee, the Board are recommending to Members (as per the Constitution) to elect the co-opted trustee at this AGM.

4. Resolution - Paper AGM19-01 - Election of a Recommended Co-opted Board Member who will act as Company Director and Charity Trustee

Due to Jane Davidson's resignation on 25 September 2018, the Board have co-opted Eunice Simmons. Eunice has proved to be a valued Company Director and Charity Trustee and provides the Board with the senior management and leadership required for this vacancy. Therefore for this Resolution the Board are recommending that the below co-opted Board Member to be elected:

Resolution AGM19-01

Your Instruction

To elect **Eunice Simmons** as Trustee/Director for/against

Please read the [Background Information](#) before casting your vote.

Please read the [Candidate's Statement](#) before casting your vote.

NB: As this is a Resolution a simple majority and to include any proxy votes is required.

Candidate Statement – Resolution AGM19-01

1. SIMMONS, Eunice

NB: Nominees were asked to rate their Skills & Experience using a scale of High (3) to Low (1) or N/A to reflect their level of experience and/or span of control in each area. Each area is aligned to our [strategy](#).

Summary

Job Title: Deputy Vice Chancellor

Institution: Nottingham Trent University

Strategic Alignment

Board Level Governance	Corporate Risk Management	Corporate Strategic Planning	Executive Senior Management	Organisational Development	Previous Board of Director/Trustee
2 - Medium	3 - High	3 - High	3 - High	3 - High	2 - Medium

Impactful Advocacy

Change Leadership	Marketing/PR	Political Insight & Policy Influence
3 - High	2 - Medium	3 - High

Knowledge Exchange

Curriculum Policy & Strategy	Sustainability Leadership – Academic	Sustainability Leadership - Operations
3 - High	3 - High	2 - Medium

Building our Resources

Business Development / Innovation	Commercial Income Generation / Sponsorship	SMT Level Financial Management	Fundraising / Grant Writing	Human Resources	Legal
2 - Medium	2 - Medium	3 - High	2 - Medium	3 - High	2 - Medium

Stronger Community

Community Partnership Development	Student Engagement
3 - High	3 - High

Expanded Horizons

Out of Sector Experience – NGO / Charity Sector	Out of Sector Experience – Private Sector	Out of Sector Experience – Public Sector (Non-Educational)
3 - High	1 - Low	2 - Medium

Profile:

As Deputy Vice Chancellor (Academic) at NTU Eunice has institutional responsibility for the student experience and for quality assurance, curriculum development, employability, outreach and student success across Nottingham Trent University's four campuses and 30,000 students. With a degree in Biology, MSc in Soil Fertility and PhD in Forest Ecology she has previously worked at Wye and Imperial Colleges (University of London), UCLAN and University of Cumbria. Working closely with professional services colleagues Eunice has taken forward sustainability projects across these varied institutions and has also chaired several external regional landscape and conservation projects in Kent, Lancashire and Cumbria. At NTU she is particularly proud of her contribution to the 'Success for All' project addressing disparities in outcomes for disadvantaged students.

Eunice is the Executive Team lead for Education for Sustainable Development at NTU and in 2017 was awarded an individual Green Gown for sustainability leadership by the Environmental Association for Universities and Colleges. A Principal Fellow of the Higher Education Academy, Fellow of the Royal Society of Biology and of the RSA, she uses her expertise to equip and motivate students to address societal and environmental challenges.

Background Information

How does the process work?

We are asking that only Educational Members can apply to be a Trustee and Director. That means your organisation has to be a current member and you are from a university, college or learning and skills sector provider. You can check that your institution is an Educational Member by visiting www.eauc.org.uk/our_members. Company Members and Strategic Partners are not able to apply. All nominees have been verified as eligible to apply.

The process for selecting this Trustee was as follows:

- In 2018 we received 6 Trustee nominations and members were asked to vote for 2 vacancies. Those who received the highest were elected in 2018.
- On 25 September 2018 an existing Trustee, Jane Davidson, retired from the Board, therefore leaving a vacancy. The Board can co-opt a Trustee if vacancies occur in between AGMs and then at the next AGM the co-opted Trustee is put forward for election (as per our Constitution). As the vacancy arose not too far after the recent election the Board revisited who was the third highest candidate as voted by members. This was Eunice Simmons. The Board also particularly wished to co-opt a female to increase the diversity on the Board which was raised by members at the last AGM.
- Therefore the Board now wish to recommend to members to formally elect Eunice.

- Votes are taken by Educational Members **ONLY** by proxy prior to the AGM. Voting will take place prior to the AGM electronically to ensure as many Members have the opportunity to vote. No voting will take place at the physical AGM.
- Only one vote is cast per member institution. We have asked all Key Member Contacts to inform us by 3rd May 2019 if they wish to change the nominated person who will vote on their institution's behalf, if we have not been notified of any changes this defaults to the Key Contact. The nominated person will be sent secure voting details direct with instructions on how to vote directly from Electoral Reform Services.

The voting process, as previously, is administered on our behalf by [Electoral Reform Services](#) to provide Members with confidence that the voting is done securely and independently. For full details of how this process works please refer to our Constitution at www.eauc.org.uk/eauc_governance.

What is required from a Trustee?

Trustees are required to attend Board meetings. The Board has two short meetings per year (virtual), plus two strategic planning days (face to face). Communications also take place via email in between meetings.

The Board has two Sub-Committees – Audit and People and Performance. Board members will be expected to participate on one Sub-Committee.

Board members are also asked to represent the EAUC as required. Trustees act as ambassadors for the EAUC. A role description for trustees is attached as an appendix.

How long does a Trustee stay for?

Each elected Trustee shall hold office until the expiry of the fifth AGM after the AGM at which he or she is appointed. A retiring elected Trustee will not be eligible for re-appointment until the AGM after the AGM at which his or her term of office ends.

If Trustees leave their organisation and no longer work for a university, college or learning and skills sector provider that is an EAUC Member they may have to vacate their position.

How does the Board decide what skills are required?

The People and Performance Sub-Committee review the existing skills from the Trustees, taking into account those skills that are leaving and any gaps that are felt required to ensure the continued governance of the organisation. The People and Performance Sub-Committee then put forward their recommendations to the Board who approve the skills to recruit.

What happens if Members do not agree with the Board's recommendations?

The Board can only make recommendations to Members on who they feel are best placed to be appointed. The recommendation is based on the skills audit and who they feel would be of most benefit to the organisation. Members can choose to accept the Board's recommendation or they can vote alternatively. Those who have the majority vote will be appointed.

Will Members see all the applications before the AGM?

Yes, Members will see all of the nomination applications received unless there is a legal or constitutional reason why they cannot be considered for nomination.

Who currently sits on the Board?

You can view the current Board at www.eauc.org.uk/our_executive_committee. We currently have 8 elected trustees, 1 co-opted trustee, plus 3 Country Branch Conveners and the CEO. Our constitution states a maximum of 9 elected trustees. We have 1 co-opted trustee therefore we will have 1 vacancy on the Board. The Board are recommending to Members (as per the Constitution) to elect the co-opted trustee.

The Board has the power to appoint a Trustee in between AGM's. Any Trustee's that are appointed in this way are only appointed until the AGM following their co-option. The new positions will be activated if voted by Members announced at the AGM on 18 June 2019.

Why a Trustee and a Director?

We are registered as a charity and all Trustees are registered with the Charity Commission. We are also a registered company and all Trustees are registered as Directors of the company with Companies House.

I need further information

If you would like more information or would like to talk to us before submitting your vote please email Janet Haddock-Fraser, Chair of the Board, at j.haddock-fraser@mmu.ac.uk or Iain Patton, CEO, ipatton@eauc.org.uk, 01242 714321.

- You can view our constitution, previous Board papers and Annual Reports at www.eauc.org.uk/eauc_governance.
- You can learn more about the history of the EAUC at www.eauc.org.uk/about_us.
- You can learn more about the role of a Trustee at www.charity-commission.gov.uk/Publications/cc3.aspx.

Appendix 1 - Role Description for Trustee

The statutory duties of a Trustee

- To ensure that the EAUC complies with its governing document, charity law, company law and any other relevant legislation or regulations
- To ensure that the EAUC pursues its objectives as defined in its governing document and through the Strategic Plan
- To ensure the EAUC uses its resources exclusively in pursuance of its objectives: the charity must not spend money on activities which are not included in its own objectives, no matter how worthwhile or charitable those activities are
- To contribute actively to the board of Trustees' role in giving firm strategic direction to the EAUC, setting overall policy, defining goals and setting targets and evaluating performance against agreed targets
- To safeguard the good name and values of the EAUC
- To ensure the effective and efficient administration of the EAUC
- To ensure the financial stability of the EAUC
- To protect and manage the assets of the charity and to ensure the proper investment of the charity's funds
- To appoint the Chief Executive Officer and monitor his/her performance
- To ensure a mechanism is in place to review and assess the effectiveness of EAUC governance

Other duties

In addition to the above statutory duties, each Trustee should use any specific skills, knowledge or experience they have to help the board of Trustees reach sound decisions. This may involve:

- Scrutinising board papers
- Leading discussions
- Focusing on key issues
- Providing guidance on new initiatives
- Other issues in which the Trustee has special expertise

Trustees retire at the fifth AGM after their appointment. The role is unpaid. Reasonable travel expenses will be met according to the EAUC Travel Policy.

Commitment of Board Members

Person Specification for an EAUC Trustee

Essentials

- Commitment to the EAUC and its Mission, Vision and Values
- Understanding of the legal duties, responsibilities and liabilities of Trusteeship
- Willingness to put time and effort into the Trustee role
- Nolan's seven principles of public life: selflessness, integrity, objectivity, accountability, openness, honesty and leadership

Personal qualities

- Sound independent judgement
- Impartiality, fairness and confidentiality
- Willingness to speak his or her mind
- Tact and diplomacy
- Respect for others
- Desire to learn new skills

Specific abilities

- Strategic vision
- Creative thinking
- Effective team member
- Excellent communication and interpersonal skills

Experience

- Interest in sustainability issues such as climate change, education for sustainability or social responsibility

END